

ST LAURENCE CHURCH APPLETON WITH BESSELSLEIGH

SAFEGUARDING TRAINING ACTION PLAN

GENERAL PRINCIPLES

The Church takes the safety of everyone within the church very seriously and expects that everyone will work within the Church's Safeguarding Policy. In particular, the Church requires anyone who is or becomes a Church Officer ¹to undertake all the training required for their role under the Church of England's Training and Development framework. All Church Officers who become aware of a safeguarding risk or of abuse must raise this immediately with the Parish Safeguarding Officer, or the Diocesan Safeguarding Adviser or, in an emergency, the statutory authorities.

Those who work with children, young people and/or adults who are vulnerable should have a commitment to:

- Treat individuals with respect
- Recognise and respect individuals' abilities
- Work in ways that meet and develop individuals' personal, spiritual, social and pastoral needs
- Promote individuals' rights to make their own decisions unless it is unsafe
- Ensure individuals' welfare and safety.
- Promote social justice, social responsibility and respect for others
- Maintain confidentiality, never passing on personal information, except to the person to whom they are responsible, unless there are safeguarding issues of concern which must always be reported to the Parish Safeguarding Officer, or the Diocesan Safeguarding Adviser or, in an emergency, the statutory authorities.
- Comply with the Parish GDPR Policy.

ACTIONS

1. Names and contact details of all Church Officers to be supplied to the Parish Safeguarding Officer (PSO) together with details and certificates of attendance/completion for any safeguarding training completed to date.
2. The PSO to be responsible for analysing all training requirements and for providing each Church Officer with a personalised schedule of training needs along with relevant links and known training course dates.
3. The PSO to liaise with the Diocesan Safeguarding Training Officer to facilitate face to face training where that is required.
4. Each Church Officer to be responsible for providing the PSO with relevant training certificates.
5. The PSO to keep a record of all training undertaken by Church Officers and to send out reminders when training updates become due.
6. No Church officer may continue in their role unless their training is up to date.

February 2019

¹ A "Church Officer" is anyone appointed/elected by or on behalf of the Church to a post or role whether they are ordained, lay, paid or unpaid.